



"Friendship Is Essential To The Soul"

Operating Fund / Request for Funds

Date Requested: Amt Requested:

Payee:

Purpose:

Name of Requestor:

Signature of Requestor:

Committee:

Committee Chairman Signature:

Approved By:

Basileus Signature:

Keeper of Record and Seal Signature:

Administrative Use Only Section

Date Issued: Check No.: Budget Line Item: Amt Approved:

Check Preparer Signature:

Keeper Of Finance: Date:

Note: The requester is required to submit an expense report for the amount received within 30 days.